

Fowler Middle School  
Thursday, October 21st, 2021  
7:00-8:00pm

## PSO Meeting Notes

### 1. Called to Order

At 7:05pm on October 21st, 2021 on Google Meet by PSO President Wendy Jenkins.

### 2. Welcome & Introductions

### 3. Attendees

Andy Van Fleet, Marnie Watts-Tupou, Wendy Jenkins, Tonia Banks, Coco Flores, Claire Kolkoski, Heather Champion, Trish Merrick, Kim Matser, Kristi Sloan, Jennifer Vasicerk, Tiffany Morgan, Taylor Hughes, Andrea Johnson, Michelle Miller, Tracy Johnson, and Jacqlyn Proper

### 4. Principal's Report - Andy Van Fleet

- Believe we will be able to bring volunteers back into the building after November 2nd, communication will be shared out later this week. This means the student store could be up and running shortly, which is really exciting news for the kids. Additionally, as we receive guidance, we are having in-person performances and concerts with limited audiences for events such as in-person drama performances and indoor basketball games. We will continue to think creatively on ways to meet the needs of other school activities that take place in the gym and classrooms while maintaining social distancing protocols.
- Virtual student-led conferences will take place on Wednesday, October 27th through Friday, October 29th with students' Morning Meeting teachers. Teachers are pushing out links for families to reserve a date and 20 minute time to meet. Due to the virtual format, our teachers are only able to schedule meetings during these days with approximately 60 of their assigned 120 students. Families who are unable to meet with a Morning Meeting teacher are more than welcome to email those teachers directly and request another one-on-one meeting. The students have been working these past few weeks on a slide show that notes their goals, what they're proud about, and where they could use more support from parents/guardians for each class.

- Fowler has received a \$15k grant from the Foundation for Tigard-Tualatin Schools (FFTS) which will be used for staffing of After-School Activities.
  - Additional details from the grant application: We have three After-School Activity "seasons" that support student connection to our school. The activities vary from season to season, but we average about six After-School Activities for students to choose from in addition to our Affinity ASA groups. Some groups such as basketball are so large we need multiple staff to support the program. Our instructors all teach students skills associated with the event, offer positive role models to students, and offer outlets for students in this pandemic environment that has caused many other private after-school activities to close. Our activity leaders are a blend of licensed teaching staff and classified staff. All are dedicated to providing a fun environment and a safe outlet for students.
  
- Fowler also received an additional grant of \$10k from FFTS and Lam Research.

#### Questions Asked of Mr. Van Fleet

1. Will 7th-grade students be able to attend Outdoor School as they missed the experience last year due to COVID?
  - a. We have budgeted and are planning this event for current sixth graders, but no, unfortunately, there is no makeup plan for students who missed it last year. Sadly, the facility that hosts the schools does not have enough space, time, or staff to send 7th graders through for our region.

#### 5. Vice Principal's Update - Marnie Watts-Tupou

- With volunteers not allowed in the building, we would have had some pretty disappointed students, but a huge thank you to Tiffany, Andrea, and Holly as they were able to coordinate online shopping instead of an in-person Student Store. The leadership students filled the orders and delivered them to the Morning Meeting teachers in about a two-day turnaround. Amazing work!  
We are super excited to have volunteers back in the building soon whether that's still doing online shopping and having you help fill orders or actually being able to open the Student Store fully. We do need to ask if you are interested in shopping again, as apparently, the students wiped out our inventory.
  
- This coming Wednesday, the students have the option to dress up for Halloween if they like to do so. There are a few guidelines around that such as costumes need to be comfortable and not interfere with school activities, we need to see their faces, fabric face masks must be worn, and all fake weapons need to stay home.
  
- Last year the PSO provided the Administration with a number of gift cards that weren't all distributed. We were wondering if we could get your permission to use

the remaining gift cards this year for staff incentive things like our Hall Star Program which encourages all staff to be out in the halls during passing time. Those that are awarded receive a ticket that goes into a drawing for the gift card once a week.

- The PSO Committee confirmed those were given to the Administration to do with as they see fit. Yes, please use them this year for teacher/staff incentives.
- In past years, the PSO has provided a potluck for the teachers/staff that are in the building late into the evenings during student conferences. As the conferences are being held virtually this year, we wanted to note that the teachers/staff truly appreciate your support, but perhaps this year you may want to forgo the potluck. Perhaps postpone your service to us for another event, when everyone will be in attendance than just a handful of teachers that will be here for conferences.
  - The PSO Committed noted that the Staff Appreciation volunteers are in conversation about possibly planning something like coffee and doughnuts Monday, Tuesday, Wednesday that week when more teachers/staff will be in the building.

#### Questions ask of Mrs. Watts-Tupou

1. Mary Woodward had a list of the teachers/staff favorite things, allergies, favorite colors, etc., for parents/guardians to provide them with more personalized gifts during the holidays and Staff Appreciation Week. The list was posted on the school's website for easy access. Would that be something Fowler would be interested in doing?
  - a. Perhaps a Google Form survey could be sent to all teachers/staff and those who would like to participate and share that information can.
  - b. Taylor and Jen who did the survey for Mary Woodward will collaborate and see what they can come up with.
  - c. Might be able to post on the PSO site and Kristi said she would be able to share it out of the school's social media feeds as well.
2. It's extremely scary leaving the school parking lot and turning right on Walnut. It's difficult to try and leave safely with students in the crosswalk, cars turning into the school, and cars coming fast at you from the left. I'm nervous that I will be hit as well as a student in the crosswalk. What are the history of this road and the school? There has to be a better solution. Possibility of crossing guards or police assisting with the traffic flow?
  - a. Mr. Van Fleet agreed that the area is a nightmare, and was glad to hear the concern come from a parent. This is on the table for discussion to try and come up with a solution in the next few

months.

## 6. Old Business

- Approval of September 16, 2021 minutes, with amendments to names and data on the number of new staff hired for the start of 2021.

## 7. New Business - President, Vice-President, and Treasurer

- President - Wendy Jenkins
  - i. Mr. Van Fleet already mentioned our incoming grants which are wonderful news, I have nothing more to share at this time.
- Vice-President, Heather Champion
  - i. Thrilling to see so many volunteers in attendance at the meetings
  - ii. Exciting to see so many volunteers and attendance at the meetings and actually seeing the last year when we really set in And then I'll so I can't I don't know if it does foundation apply to possibly use the money is not oh my gosh yes we did put in The Proposal Community this is because of this that program off often bunny it also allows us to use to support our Affinity groups so it does two or three different major list and engage is a lot of kids when it's all said and done I think we're going to be somewhere around six hundred students supported by the events that we can come up with clear leave pure fun trip and academics as well as the exact same time so that should be coming out move or maybe it did today I'm so deep in my emails have seen it in program I think this second piece is going to be more on the asking price for a jazz to be able to have these dollars to grow that program support more students right now we have English and Spanish speaking staff members that are staying after school for kids get a little bit deeper than the start surveying orchids we're going to identify where those fools are so what interest group is missing to get more of our demographics I connected with our school with those
- Treasurer - Claire Kolkoski
  - i. 2021-22 Budget Overview and Proposal
    1. \$12,037.50 - Expected Income from fundraising events and other activities like Bottle Drop, Amazon Smile/Escrip, Dining Out, and Candy Buy Back
    2. \$16,236.00 - Expected Expenses from Curriculum Support, Incentive Parties, 8th Grade Party, Emblem on Building, PSO Administration Fees
    3. \$4,198.50 - Expected Deficient
    4. \$24,507.78 - Estimated Reserve Budget Balance
  - ii. The Committee had an open discussion on reducing the expenses of activities throughout the year like the 8th Grade Party, or providing the

students with the same support as in past years and using any the Reserve Budget for any additional funding.

1. The Committee voted and approved to use the Reserve Budget when needed for 2021-22 rather than cutting back on event costs.
  - iii. The budget was approved.
- o Fundraisers
    - i. Spring Auction
      1. Planning is getting underway, the auction is scheduled for April, and wondering if we can accept alcohol donations like wine tasting and bottles of wine.
        - a. Response from Administration and others that have hosted similar events was yes, that is acceptable as long as it's noted as 21 and over are only allowed to bid on the item.
    - ii. Mini Photo Sessions - Heather Robbins
      1. Reanna Almeida of Almeida Photography  
1 (503) 422-1759  
[Almeidareanna@gmail.com](mailto:Almeidareanna@gmail.com)
      2. Session fees are \$125 for a half-hour mini session and you get the digital rights to 15 edited photos.
      3. Reanna is donating all money earned to the PSO.
      4. Have several mini sessions scheduled for this Saturday and hope it goes as scheduled and isn't canceled due to rain. But if rain does become an issue, Reanna is more than happy to reschedule as she is starting up her business and wants to be as flexible as possible for clients.
      5. Would be nice if we could highlight her for future events as well as note a Thank You to her on the website.
    - iii. Candy Buyback sponsored by Wilson Orthodontics
      1. The orthodontics office will be dropping off posters and Taylor will work with Aaron to coordinate the leadership students to help collect the candy.
      2. Candy drive will be November 1-10th as Taylor has to drive the candy to the Orthodontics office by the 13th and there is no school on the 11th-12th.
    - iv. Spirit Wear - Coco Flores
      1. Coco presented her new logo designs and placements on different styles of t-shirts, long t-shirts, pullovers, hoodies, etc.
      2. Committee discussed and liked the idea of selling spirit wear through sites like Bonfire.com that provides students and families the opportunity to purchase multiple styles year-round.

- a. Able to do different campaigns that can be opened for certain weeks/timeframe of the year.
  - b. Completely free to us, the company takes care of shipping costs, orders go directly to the customer's home.
  - c. Allows for us not to have a large quantity of inventory on hand.
    - i. Trish requested a small stock to be on hand in the front office for face-to-face sales.
3. Coco to work with Kristi on creating a survey to send out to families to vote on their favorites. Kristi will post-survey to Fowler's FB page.

## 8. Meeting Adjourned

- The next PSO Committee Meeting is scheduled to be held on November 18, 2021, at 7:00 p.m.